

**Minutes
Fraser City Council - Regular Meeting
Thursday, February 11th, 2016 - 7:00 P.M**

A Regular Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak

Absent: None

Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the regular meeting to order at **7:01pm**.

OPENING PRAYER: Rev. Robert Brannon

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor Nichols moved, seconded by Member Schornak, TO APPROVE AGENDA AS AMENDED.

The motion carried unanimously

Mayor Nichols moved, seconded by Mayor Pro-tem Carnagie, TO APPROVE AGENDA AS AMENDED TO add under 8c. the appointment and re-appointments of March Board of Review

The motion carried unanimously

4. **Citizen Participation on Agenda Item**

Susan Reese, Fraser resident spoke of CDBG funding as well as documented 'blight areas' in the City of Fraser.

5. **Presentations - None**

6. **Public Hearing -**

a.To obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

Mr. Haberman stated the City of Fraser has been granted from the CDBG \$6,770 to sub recipients which is consistence with the list approved last year. Stated the total amount is \$6770 and please be consistent with the amount the recipients are requesting.

Public Hearing opened at 7:16pm

Keith Carlson, Macomb County Warming Center requested \$2,327 for laundry cost.
Susan Roberts, Christ Church Fraser, Christ Church is a warning location in Fraser.

Rachel Williams, Detroit Rescue Mission Ministries requested \$5,000 but will amend the amount to \$2,500 for dry goods.

Steve Gibson, Hope Center Macomb requested \$3,000 for client based shopping.

Dory Nolan, Care House, Child Advocacy Service request \$1,200 focus service on children of sexual and physical abuse.

Marie Bristol, Macomb County Office of Senior Services CHORE, amended the CDBG allocated \$2,000 to \$1,500.

Alisa Diaz, Macomb Literacy Partners requested \$1,000 for adult literacy.

Public Hearing Closed 7:53pm.

Member Lesich made the motion, seconded by Mayor Nichols, to

Care House	\$1,200
DRMM Lighthouse	\$1,500
Hope Center Macomb	\$2,000
Macomb Warning Center	\$1,070

Minutes
Fraser City Council - Regular Meeting
Thursday, February 11th, 2016 – 7:00pm

2

MCREST	\$1,000		
Macomb Literacy	\$500		
CHORE	\$1,500	<u>TOTAL:</u>	<u>\$8,770</u>

Member Blanke moved, seconded by Mayor Nichols to APPROVE THE RESOLUTION WITH THE NUMBERS AS PRESENTED BY COUNCIL MEMBER LESICH.

The motion carried unanimously

7. Consent Agenda

Mayor Pro-tem Carnegie moved, seconded by Acting Mayor Hemelberg, TO APPROVE THE CONSENT AGENDA ITEMS AS AMENDED.

The motion carried unanimously

Member Schornak requested to discuss #7b. of consent agenda, off consent agenda and add as a separate line item as 8k on the agenda.

Member Schornak moved, second by Acting Mayor Hemelberg to remove #7b from consent agenda and discuss now.

The motion carried unanimously

Member Schornak questioned line items of the attached January 2016 invoice report.

8. Requests For Council Action

a) Request Council approves a Resolution declaring the City of Fraser a Purple Heart City.

Mayor Pro-tem Carnegie moved, seconded by Member Hemelberg to DECLARE THE CITY OF FRASER AS A PURPLE HEART CITY.

Mike Sand, Fraser resident spoke of the military history in the City of Fraser.

Tom Strempla, Represented the Military Order of the Purple Heart spoke of the honor.

The motion carried unanimously

Nancy Jolly, Fraser resident spoke.

Member Blanke spoke.

Beth Gonzales, DAV spoke.

b) Request Council consider appointment of the following persons to the Recreation Commission:

a. Sarah Kelley

b. David Winowiecki

c. Laura Lesich

Mayor Pro-tem Carnegie moved seconded by Member Foster to APPOINT SARAH KELLEY, DAVID WINOWIECKI AND LAURA LESICH TO THE RECREATION COMMISSION.

Member Lesich abstained from vote.

The motion carried 6-0.

c) Request Council consider the re-appointment of Betty Slominski, expired term of Laura Robinson, appointment of Sandy Decker, term ending 2017 and alternate Brian Krause to the Assessing Board of Review. Members receive \$15hr with a minimum of three (3) hours pay. Board meets March, July and December.

Member Schornak moved, second by Acting Mayor Hemelberg to APPOINT AND REAPPOINT THESE INDIVIDUALS TO THE BOARD OF REVIEW FOR A TWO (2) YEAR TERM BEGINNING IN 2016.

The motion carried unanimously

d) Request Council adopt and proclaim February 7 – 14, 2016 as Congenital Heart Defect Awareness Week in Fraser, MI.

Minutes
Fraser City Council - Regular Meeting
Thursday, February 11th, 2016 - 7:00 P.M
Page 3

Sarah Kelley spoke on the topic.
Member Lesich spoke of Sarah Kelley and her dedication.
Member Blanke spoke of Sarah Kelley.

Mayor Nichols moved, seconded Member Schornak to adopt and proclaim February 7-14, 2016 as Congenital Heart Defect Awareness Week in the City of Fraser Michigan.

The motion carried unanimously

e) Request Council approve a new service agreement with WOW to include the interconnection of all City facilities to City Hall by fiber optic cable to create a private Local Area Network (LAN).

Member Schornak has reservations with WOW and not happy with their service.
Member Lesich deferred to Mr. Haberman and Ms. Kwiatkowski to properly address the Cities concerns.
Michele Kwiatkowski recommended WOW as new service for all departments in the City of Fraser.
Mayor Pro-tem Carnegie spoke on the topic.
Member Blanke asked about AT&T. ~ Ms. Kwiatkowski stated it is on back order.
Conversation ensued.

Mayor Nichols moved, seconded by Member Lesich to APPROVE THE NEW WOW SERVICE AGREEMENT.

The motion carried unanimously

f) Request the Council approve a budget amendment from Fund Balance to Account Number 101.260.801.100 in the amount of \$76,253.13 for services provided by Plante Moran through December 21, 2015.

Mary Jaganjac stated the dollar amount for approval is \$87,865 this amount includes services through January 31st, 2016, the January 2016 Council meeting and budgeting services for January. This is an \$11,000 increase.
Mayor Pro-tem Carnegie stated he is disappointed that this is coming to council after the fact.
Member Schornak expressed concern with Plante Moran.
Member Lesich is concerned with Plante Moran services and the conclusion of the services.
Acting Mayor Hemelberg spoke of the necessity of Plante Moran's services.
Gary Laine, Fraser resident spoke on the topic.
Gary Placido, Fraser resident spoke on the topic.
Paul Cilluffo, spoke on the topic.
Conversation ensued.

Member Lesich moved, seconded by Acting Mayor Hemelberg to REQUEST COUNCIL TO APPROVE A BUDGET AMENDMENT FROM FUND BALANCE TO ACCOUNT # 101.260.801.100 IN THE AMOUNT OF \$87,865 FOR SERVICES PROVIDED BY PLANTE MORAN THROUGH JANUARY 31ST, 2016. AND ALSO DIRECT THE CITY MANAGER TO EXECUTE A LETTER FORMALLY CONCLUDING THE LETTER OF ENGAGEMENT APRIL 2015 FOR ACCOUNTING SUPPORT SERVICES BY PLANTE MORAN.

The motion carried unanimously

g) Request the Council approve a budget amendment from Fund Balance to Account Number 101.260.801.100 in the amount of \$25,000 for budget services to be provided by Plante Moran through March 31, 2016.

Much conversation ensued regarding Plante Moran and its services.
Paul Cilluffo, Fraser resident spoke on the topic.
Gary Laine, Fraser resident spoke on the topic.
Anna Cameron, Fraser resident spoke on the topic.

Member Lesich moved seconded Member Blanke motion to AMEND THE SCOPE OF ENGAGEMENT FOR THE BUDGET PHASE OF THE FRASER FISCAL YEAR 2016/2017

Minutes
Fraser City Council - Regular Meeting
Thursday, February 11th, 2016 - 7:00 P.M.
Page 4

INCLUDING MEETING WITH DEPARTMENT HEADS, INITIAL BUDGET COMPLETED BY THE CITY MANAGER AND FINANCE DIRECTOR. UPON COMPLETION THE BUDET WILL BE TURNED OVER TO AN OUTSIDE FIRM FOR REVIEW AND RECOMMENDATION TO THE CITY MANAGER, FINANCE DIRECTOR AND CITY COUNCIL FOR ADOPTION.

The motion carried unanimously

Mayor Nichols moved, seconded by member Lesich to TABLE 8G.

The motion carried unanimously

h) Request Council approves the License Agreement for Easement Encroachment as presented and approve the format and process followed as that to be followed by the Administration in the future should such circumstances arise.

Mr. Dolan explained the agreement as presented on behalf of V.I.P. Homes. It is a 12ft storm, sewer and surface drain easement that runs through the property, encroachment is 2.76ft into that area, it is a small encroachment. Mr. Dolan asked Council to approve this agreement and approve this type of agreement in the future.

Member Lesich questioned costs – the cost is \$500.

Mr. Dolan stated this is not a Zoning Board of Appeals issue.

Gary Placido, Fraser resident spoke on the topic.

Paul Cilluffo, Fraser resident spoke on the topic.

Mayor Pro-tem Carnagie spoke on the topic.

Mayor Pro-tem Carnagie moved, seconded by Member Blanke to MOTION TO APPROVE THE LICENSE AGREEMENT FOR EASEMENT ENCROACHMENT AS PRESENTED.

Member Lesich voted no.

The motion carried 6 to 1

i)TABLED ITEM: Request the Council consider rule changes regarding the use of electronic devices during Council meetings as recommended by the Mayor, Mayor Pro Tem and Acting Mayor and adopt the Electronic Equipment and Internet Policy presented by the Administration for Council and Employees.

Mr. Haberman spoke of proposed rule change.

Mr. Dolan drafted this as a discussion document.

Member Lesich moved, seconded by Mayor Pro-tem Carnagie to ADOPT A CITY COUNCIL RULE, AS NEW RULE 7.13 ELECTRONIC AND TELEPHONE COMMUNICATION DURING SESSION. WHILE COUNCIL IS IN SESSION, COUNCIL PERSONS SHALL NOT SEND OR REVIEW ELECTRONIC COMMUNICATIONS RELATING TO CITY BUSINESS FROM OTHER COUNCIL MEMBERS, STAFF OR PUBLIC AT LARGE. ITEM B. WHILE COUNCIL IS IN SESSION, COUNCIL MEMBERS ARE PERMITTED TO RECEIVE, REVIEW AND RESPOND TO ELECTRONIC COMMUNICATION INVOLVES MATTERS OTHER THAN CITY BUSINESS AND IS AN EMERGENCY IN NATURE.

The motion carried unanimously

j)TABLED ITEM: Request Council consider adding rule 4.01, an agenda will be created by the City Manager and approved by the Mayor. Three Council members in writing, e-mail, communication or telephone conversation with the City Manager may add or delete any reasonable item within the prepared and approved agenda. Change to be made before posted on Friday prior to the council meeting.

Mr. Haberman suggested an agenda process vs. a rule.

Conversation ensued.

Mayor Nichols read from an Agenda Process presented by the City Manager in the February 3rd, 2016 weekly update.

Conversation ensued.

Member Blanke moved, second by Member Lesich to TABLE MOTION FOR ADDITIONAL INFORMATION.

The motion carried unanimously

9. Report of City Administration/Pending Items

Mr. Haberman stated in 2017 Garfield Rd. from Utica Rd. to 15 Mile Rd. will be resurfaced. The city will contribute \$110,00 and the County will pay the rest. Utica Rd. is under consideration.

10. Report of Mayor and City Council/New Business

Mayor Nichols	Thanks all and the Veterans and Sarah Kelley
Acting Mayor Hemelberg	Happy Valentine Day and Vintage House Fish Dinner
Mayor Pro-tem Carnagie	E-Commerce Exchange
Member Lesich	Thanked all
Member Foster	Spoke of Churches of Detroit tour
Member Schornak	Spoke of current events
Member Blanke	Thanked all

11. Citizen Participation

Nancy Berube, Fraser resident commented on City Council.
Charisse Campbell, Fraser resident commented on City Council.

12. Adjournment

Acting Mayor Hemelberg moved, seconded by Mayor Nichols, to ADJOURN THE REGULAR COUNCIL MEETING OF FEBRUARY 11TH, 2016 AT 11:50PM

The motion unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/kd