

Minutes
Fraser City Council – Budget Workshop
Wednesday, April 20th, 2016 @6:30pm

A Budget Workshop meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnegie, Foster, Hemelberg, Lesich and Schornak
Absent: None
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the Special meeting to order at **6:31pm**.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor Pro-tem Carnegie moved, seconded by Mayor Nichols, TO APPROVE AGENDA AS PRESENTED.

The motion carried unanimously

4. **Presentations –**

a. Presentation and Discussion with Council on the following:

i. Recreation and Senior Activity Center

Director Cilluffo presented a PowerPoint presentation of Recreation and Senior Budget 2016-2017.

Member Blanke spoke of revenue vs. expenditure presentation.

Member Lesich spoke of the MESC. budget.

Member Hemelberg questioned the # of staff members at the Activity Center.

Mayor Nichols questioned the % of Fraser seniors and children in the Fraser programs vs. the # of out of district participants.

Member Lesich questioned outsourcing the programs.

Director Cilluffo spoke of the four city and five neighborhood parks in the city. Neighborhood parks do not have parking available.

Member Foster suggested an 'Adopt-a-Park' program.

Member Lesich expressed concern with the safety of playground equipment and bathrooms at Stephens Park.

Member Carnegie stated instead of nine parks, what if the city had four great parks.

Mayor Nichols stated the city can focus on the 'key' parks in the city.

ii. Parks Maintenance

Director BJ VanFleteren and Assistant Director Nick Schaefer spoke of the parks;

Harrington Park Play equipment old playground equipment from other parks.

Somerset Park Play equipment is the original play equipment.

McKinley Park Grass cutting is done by the part time summer help.

At the main park, the tennis courts need to be resurfaced, a new roof is needed near Fort Fraser and replacement and repair of Fort Fraser. Mr. VanFleteren stated the budget is small and the plays cape equipment is so expensive.

Member Foster asked if the city could condense the parks.

iii. Buildings and Building Maintenance

Mr. VanFleteren spoke of the City owned buildings and the condition of the buildings.

Member Foster questioned professional services.

Member Schornak questioned the bond payments of City Hall and repairs and maintenance for City Hall

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Mr. VanFleteren spoke of the expenses of the Senior Housing and Activity Center.
Mayor Nichols questioned what capital outlay means.
Mayor Nichols also spoke of the leaking roof of the library.

iv. Library

Director Lorena McDowell spoke of the # of patrons the library services, the # of periodical that goes in and out of the library, the staff and leaky roof of the library.

1. Library Board

Mrs. McDowell stated the Board has a donation account and helps the library with programs and purchases.

2. Historical Commission

Mrs. McDowell stated the Historical Commission has one line item.

v. Finance

Director Mary Jaganjac spoke of the Finance Department. Ms. Jaganjac spoke of the revenue and expense monthly report and the need for an accountant for the department.

Conversation ensued regarding the need for an accountant and posting the position of an accountant.

Member Lesich spoke of Plant Moran allocation.

Member Schornak asked to review the credits and the debits of the G.L.'s, to actually see where the monies are going.

Mayor Nichols questioned professional service costs.

vi. City Manager & Information Technology

Mr. Haberman stated his budget is the lowest it's been in four years.

Member Lesich questioned revenues and contractual services.

Member Schornak questioned repair and maintenance and capital outlay.

Member Blanke spoke of water bills notices and Focus on Fraser.

Member Schornak stated the Focus on Fraser could be sent on line vs. printed and mailed.

vii. City Council

Member Foster spoke of council member training.

Member Schornak spoke of council member training.

Mayor Nichols spoke of council member training.

5. Citizen Participation

Resident Nancy Berube spoke of council training.

6. **Adjournment**

Member Lesich moved, seconded by Member Foster, to ADJOURN THE BUDGET WORKSHOP COUNCIL MEETING OF APRIL 20TH, 2016 @ 11:05PM.

The motion unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/kdhlllll