



Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, July 12th 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein, Vice Chairperson Jerry Brown; Commissioners Linda Stonebreaker, Laura Lesich, David Winowiecki, Chris Meller

Absent: Secretary Kelly, Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Kyle Leshner, Recording Secretary

1. Call Meeting to Order

Chairperson Stonebreaker called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER WINOWIECKI MOTIONED, SECONDED BY COMMISSIONER LESICH TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR JULY 12TH, 2016.

Motion carried unanimously.

4. Approval of Minutes from prior meetings

COMMISSIONER WINOWIECKI MOTIONED TO APPROVE MINUTES FROM JUNE 7TH, 2016, SECONDED BY COMMISSIONER LESICH, MOTION PASSED.

Motion carried unanimously.

5. Old Business

A. Reaching Out To Local Businesses

Commissioner Lesich pointed out that the date needed to be changed on the letter in order for it to be updated, and she believes the sooner it can get out online and on TV the better. Christina asked Commission for ways to get the letters and brochures distributed to the businesses. Vania Apps suggested that the City Manager helps in getting new businesses to the city familiar with the donation program.

6. Recreation Master Plan 2017-2021 Ideas and Discussion
Christina Woods, Parks and Recreation Director

Commission directed Christina to restart the efforts to get the survey out to the public now that the budget situation has been settled. Commissioner Stonebreaker recommended that the survey be promoted at Steffens Park during the City Picnic.

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CHAIRPERSON STEIN MOTIONED, SECONDED BY COMMISSIONER WINOWIECKI TO APPROVE THE DISTRIBUTION OF THE 5-YEAR PLAN SURVEY TO THE PUBLIC, MOTION PASSED.

7. Updates on McKinley Barrier Free Park

Vania Apps

Vania discussed receiving the Land and Water grant project agreement. She was waiting on City Council's resolution and signature. After this step, the group will then be able to place order for the playground equipment at McKinley Park. She also announced that the group would be taking donations for bricks and trees at the park.

8. Update from Buddies Representative

Shannon was not present at the meeting.

9. Report on Senior Business

Christina announced that Ron Farthing has been recommended for being an outstanding SMART employee, and has been invited to the City Council meeting. She also discussed the new SMART contract that was being discussed, as well as the different trips the seniors will be going on in the future.

10. Report on Recreation Business

A. Summer Programs

Christina reported on the number of summer programs and amount of revenue generated this summer, which was an increase compare to recent summers. She also discussed the mid-summer survey that was sent out to parents and the following meeting with coaches to help improve some of the programs. She mentioned basketball being the most popular program recently and the changing of the playgrounds program hours.

B. Upcoming Programs

The next big program coming up is the Fall Fest, which has been scheduled for October 1st and will include a Farmer's Market and Craft show. Vice Chairperson Brown suggested bringing in a food truck to the event. Other upcoming programs include: Fall Baseball, Flag Football, Little Kickers, Basketball Clinic, Punt Pass & Kick.

11. Report on Special Events

A. City Picnic

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Christina discussed the donations that were sent into the department, as well as the golf cart being donated for the staff. T-Shirts were still being sold at the Activity Center as well as at the Rec tent at the Picnic. The Pet Parade was cancelled.

B. Volunteer Firefighters Open House and Fall Festival

The event will be held on October 1st and will include a Farmer's Market and Craft Show, as well as face painting, dancing performances, a petting zoo, chili cookoff, and pumpkin painting.

12. Report on Parks

A. Possible New Park Clean Up Date

Christina believes that the cleanup can improve at Steffens Park and other parks as well. The commission believes that it would be best to set a date in late September/Early October in order to clean the park one last time before the winter weather hits. Commissioner Stonebreaker believed it would be best to give the public 3 weeks to choose from.

B. Possible Parks Ranger Initiative

Christina noted that this is a great idea and wanted to discuss it with the commission. Vania said there is a lot of littering at the parks, and thought this might be a good way to stop it. It would also give incentives to teenagers, which would allow them to play a role in the community. Commissioner Lesich brought up the idea of a punch card, which would lead up to incentives.

13. Other New Business

None at this time.

14. Citizen Participation

Vania Apps wanted the commission to think as a business and what they think they would want. She also wanted them to think about how they were going to approach telling them that they will promote their business. A possible idea is taking an ad in the local newspapers to thank donors.

15. Report from Recreation Director

Christina talked about the Pokemon Go game which has brought a lot of people to the parks. There had been 1 recreation commission application at the time of the meeting, and interviews would be done next month.

16. Commission Members with Concerns

Commissioner Lesich pointed out that she was wearing the city picnic t-shirt and hoped that everyone would buy one.

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Commissioner Stonebreaker asked about the sizes available for the shirts
Commissioner Winowiecki complimented City Council for approving the budget and thanked Christina.

Adjournment

CHAIRPERSON STEIN MOVED, SECONDED BY COMMISSIONER WINOWIECKI
TO ADJOURN THE RECREATION COMMISSION MEETING OF JULY 12TH, 2016
AT 8:23 PM.

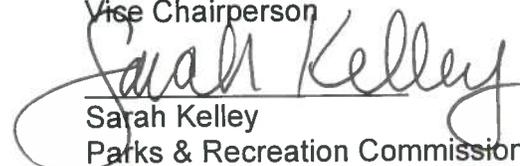
Motion carried unanimously.

Respectfully Submitted,



Sherry Stein
Parks & Recreation Commission
Chairperson

Jerry Brown
Parks & Recreation Commission
Vice Chairperson



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director