



# Fraser Parks & Recreation Commission

Minutes of the Regular Meeting  
Tuesday, August 9th 2016  
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

**Present:** Chairperson Sherry Stein, Vice Chairperson Jerry Brown, Secretary Kelley; Commissioners Linda Stonebreaker, Laura Lesich, David Winowiecki

**Absent:**

**Also Present:** Christina Woods, Recreation Director  
Kyle Leshar, Recording Secretary

## 1. Call Meeting to Order

Chairperson Stonebreaker called the meeting to order at 7:01 PM.

## 2. Pledge of Allegiance

## 3. Approval of Agenda

COMMISSIONER STONEBREAKER MOTIONED, SECONDED BY COMMISSIONER WINOWIECKI TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR AUGUST 9TH, 2016.

Motion carried unanimously.

## 4. Approval of Minutes from prior meetings

COMMISSIONER WINOWIECKI MOTIONED TO APPROVE MINUTES FROM JULY 12TH, 2016, SECONDED BY COMMISSIONER LESICH, MOTION PASSED.

Motion carried unanimously.

## 5. Old Business

### A. Reaching Out To Local Businesses

Christina discussed the next steps for getting businesses involved in advertising opportunities. She requested signatures from the commission in order to make copies and start sending them out. Christina read the letter aloud for the audience and opened the discussion to questions.

### B. Discussion on Business Sponsorship Meeting

Christina told the commission that there needed to be a vision or strategy for the meeting, and suggested that a PowerPoint may be a good idea. Commissioner Stonebreaker asked about the different options for which park and how much they donate.

## 6. Recreation Master Plan 2017-2021 Ideas and Discussion

Christina Woods, Parks and Recreation Director

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Christina updated the Commission on the progress of the survey, which at the time of the meeting had gathered 35 responses. She is also compiling documents and updating "What Fraser Is". Commissioner Lesich asked how long the surveys will be open to the public, to which Christina told her that the surveys will be open until the end of August.

## **7. Updates on McKinley Barrier Free Park**

Gudrun Goetz

Gudrun updated the Commission and told them that playground equipment has been ordered and they are hopeful that it will be completed by the end of September.

## **8. Update from Buddies Representative**

Shannon let the Commission know about the movie night on August 10<sup>th</sup> and that on August 24<sup>th</sup> they would be making a sun catcher craft.

## **9. Report on Senior Business**

Christina discussed a new trip to the Federal Reserve Bank of Detroit, welcomed a new van driver for senior trips, and announced a "Lunch & Learn" program where businesses can come in to do seminars with the seniors.

## **10. Report on Recreation Business**

### **A. Summer Programs**

Christina reported that summer programs had ended, and that the Detroit Sports League would be starting their Fall kickball league on Wednesday nights. Fall programs will be starting soon, as well as the Punt Pass and Kick competition.

## **11. Report on Special Events**

### **A. City Picnic Recap**

Christina discussed the donations that were sent into the department, as well as the golf cart being donated for the staff. In total, there were 59 parade participants, and despite the weather being bad there was still a good turnout. For next year, Christina is considering getting rid of the craft show, looking for more involvement in the parade, and wants groups to have an "excitement factor". Commissioner Stonebreaker likes the idea of a standalone craft show, Vice Chairperson Brown thinks a handout with

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parade reminders might help turnout. Commissioner Lesich is in favor of people organizing the parade route to keep it running smoothly.

**B. Volunteer Firefighters Open House and Fall Festival**

The event will be held on October 1<sup>st</sup> and will include a Farmer's Market and Craft Show, as well as face painting, dancing performances, a petting zoo, chili cook-off, and pumpkin painting. Many of the local groups will once again be involved.

## 12. Report on Parks

Christina wants to hold off on the Park Cleanup date until spring 2017, and the Rec department will be passing along info about the Parks Rangers Initiative to the schools once the school year gets going.

## 13. Other New Business

**A. Review on Interview Process**

Christina gave a run down and description about what the Rec Commission does. She also gave the rules of the voting process and reminded the Commission that Council has the final say.

**B. Interviews for Recreation Commission seat term ending December 2017**

Both applicants were interviewed by the Commission.

**C. Recreation Commission recommendation for Commission seat term ending Dec. 31<sup>st</sup> 2016**

**CHAIRPERSON STEIN MOVED, SECONDED BY COMMISSIONER WINOWICKI  
RECOMMEND DAVID KUBIAK FOR THE OPEN RECREATION SEAT TERM  
ENDING DECEMBER 31<sup>ST</sup> 2017 MOTION PASSED UNANIMOUSLY**

## 14. Citizen Participation

Gudrun Goetz wanted to thank everyone for their work at the picnic, Chris Meller with the parade announcing, and hopes that the senior trips continue.

## 15. Report from Recreation Director

Christina talked about the new printers at the Activity Center, wanted to congratulate the coaches on a great summer season, and updated the Commission on the budget situation.

## 16. Commission Members with Concerns

Commissioner Lesich wanted to get some early information on Christmas in Fraser  
Commissioner Stonebreaker wanted to talk about forming committees for certain events.

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Secretary Kelley wanted to compliment the coaches.  
Chairperson Stein complimented the coaches as well.

Adjournment

**SECRETARY KELLEY MOVED, SECONDED BY COMMISSIONER  
STONEBREAKER TO ADJOURN THE RECREATION COMMISSION MEETING  
OF AUGUST 9<sup>TH</sup> 2016 AT 8:31 PM.**

Motion carried unanimously.

Respectfully Submitted,

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Sherry Stein  
Parks & Recreation Commission  
Chairperson

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Jerry Brown  
Parks & Recreation Commission  
Vice Chairperson

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Sarah Kelley  
Parks & Recreation Commission  
Secretary

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Christina Woods  
Parks & Recreation Director