

Fraser Parks & Recreation Commission  
Minutes of the Regular Meeting  
Thursday, October 4th 2016  
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

**Present:** Chairperson Sherry Stein; Vice Chairperson Jerry Brown, Commissioners Laura Lesich, David Winowiecki

**Absent:** Secretary Sarah Kelley, Commissioners David Kubiak and Linda Stonebreaker

**Also Present:** Candace Schuver, Recreation Clerk

**1. Call Meeting to Order**

Chairperson Stein called meeting to order at 7:06 pm.

**2. Pledge of Allegiance**

**3. Approval of Agenda**

COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR OCTOBER 4TH 2016.

Motion carried unanimously.

**4. Approval of Minutes**

COMMISSIONER LESICH MOVED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF SEPTEMBER 6TH 2016.

Motion carried unanimously.

**5. Old Business**

**A. Presentation on inviting collaboration with local businesses**

Ms. Dana Freers from Freers, Freers & Freers Attorneys at Law was in attendance. She spoke on behalf of her family business and gave us insight on services they provide.

Discussion on sponsorship and collaboration took place between the Commissioners and Ms. Freers. Sponsorship examples were provided.

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**6. Recreation Master Plan 2017-2021 Ideas and Discussion**

Ideas were discussed among Commissioners. Commissioner Lesich mentioned the idea of adding the Master Plan survey to all Recreation program surveys we send out via email. It was also discussed that social media may be the best platform to use to get the response that we need.

The Recreation Department will reach out again however possible.

**7. Updates on McKinley Barrier Free Park**

Vania Apps, McKinley Barrier Free Park  
Gudrun Goetz, 18387 13 Mile Rd.

Vania mentioned they are still in the process of completing the grant, and are still waiting on the news of grants submitted.

They also have ads in the Chronicle for corporate sponsorships, early bird tickets and posters for the Valentine's Dance, and new website updates.

McKinley Park's walking path will not be plowed this year due to the way it curves and the equipment the DPW uses. It would damage the pathway and grass as well. The park will remain open for sledding, and the little library will remain open.

Gudrun discussed the upcoming Alex and Ani Fundraiser and hopes it's a great success.

**8. Report from Buddies Representative**

Buddies Representative Shannon McCalley provided updates on the rest of the Buddies fall and winter schedule as well as showing us the projects they had made recently.

Shannon also mentioned that Green Lantern sponsored pizza for one of their meetings and that we have a picture (and a thank you to Green Lantern) up on our Facebook page.

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**9. Report on Senior Business**

Candace Schuver, Recreation Clerk

Candace mentioned that we are still currently looking for a part time van driver.

All senior trips have been filling up quickly and quite consistently to where we have long waiting lists. When we're able we do schedule a second trip, or plan a similar trip the following year (based on seasons).

We are beginning to pick up many new members, which is great. Also Pickleball and Bridge have grown in size. Christina and Dianne are working on a coloring hour for seniors not only to keep them social, but relaxed and enjoy themselves among friends. Many are starting to pick up on this idea and love it.

Our next events will be our Harvest Party November 1<sup>st</sup> where we will have entertainment, games and a catered meal by Schotts Market. We will also be hosting our Senior Christmas Party December 9<sup>th</sup> and it will include a performance by the Fraser High School Choir, a gift for all seniors and a catered meal by Schotts Market.

**10. Report on Recreation Business**

Candace Schuver, Recreation Clerk

Candace stated that the first round of flag football went great and Kyle Leshner and the rest of the coached did an amazing job keeping things organized. The second season started this evening, October 4<sup>th</sup>( which is why Kyle isn't at this meeting). There were about 45 children signed up for the second session which is great for football and we are utilizing both football fields out at Steffens Park.

T-ball and Coach Pitch started off strong. Candace was out there the first day to help with paperwork, speak to the parents about our programs and to see the coaches in action with the little children. They did a great job.

The next programs we will be working on will be our Basketball Clinic as well as the Basketball League in which we combine with The City of Warren for. There is much excitement about basketball and registrations are already coming in.

**11. Report on Special Events**

Candace Schuver, Recreation Clerk

Candace and the commission discussed how well the event went considering the weather forecast. Many families came out and had a blast!

Candace thanked Public Safety for letting us use their carport for our crafters in case the weather did change to rain, and for being so accommodating. Hand written thank yous will be sent out to those who had volunteered, donated, helped, etc.

Having Blake's as our veggie portion of our Farmer's Market were a big hit and they would like to take over the Farmer's Market portion all together next year.

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Grasshopper Bakery was also in attendance and did an excellent job and was kind enough to donate to our Christmas in Fraser event.

The Goodfellows Charity Chili Cookoff was fun once again but it was very hard to get participants. We rallied up some employees and had one person sign up in office, and the Goodfellows brought in some as well. Next year we will have to advertise differently so that more people will join.

We had 11 crafters in our crafter area. Commissioner Lesich asked if we sent out a survey to get some feedback. Candace stated that we have not done a survey yet, but that she personally talked to the crafters and they had wished the turnout was larger(due to the weather most families stayed home)and had more adults at the event. They did like that the entry fee was so low so that they could make a profit, and that tables chairs and a covering was provided. Candace also mentioned the City Picnic craft show is another opportunity to sell their crafts.

Finally, Candace mentioned that it really is important to have face to face contact with our businesses and we do need to focus in on committees to do just that.

## **12. Upcoming Children's Halloween Party**

A discussion was held in regards to the date, times and activities that will happen at the Children's Halloween Party.

Vania stated that she would face paint if she had more volunteers due to the large amount of children who are at each party.

Candace mentioned that she had emailed the DARE Officer to see about doing a presentation, but has not heard back yet, also for the Trunk or Treat at Ram's Horn.

## **13. Upcoming Christmas in Fraser**

Candace Schuver, Recreation Clerk

Candace updated the Commission on the status of Christmas in Fraser. The stage, Santa, ice sculpture and cookies and warmers for hot cocoa have been ordered.

It was also mentioned, and agreed to by everyone that an area need to be blocked off from the parking lot (where we'll have bleachers), to the staging area.

## **14. Report on Parks**

A discussion was held in regards to repairs needed at Somerset and Steffens Park and if swings are taken down for the winter. Commissioners would like the final date of restroom usage due to winterization posted on Facebook and in the next Focus on Fraser if possible.

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Commissioner Lesich brought up the question on if there is very badly damaged equipment does the DPW remove it? Also, Commissioner Lesich asked about the picnic tables being stored in the wintertime. She was advised that they are just flipped on an angle and stacked together, unchained.

### **15. Other New Business**

A brief discussion was held in regards to the three seat that will expire on December 31<sup>st</sup> 2016.

Chairperson Stein asked the Recreation Department to post immediately on website, cable, Facebook, etc. so that interviews can be done in December and recommendations can then be brought to City Council.

### **16. Citizen Participation**

Vania Apps, Fraser First Booster Club

Vania mentioned the Fall Fest was great and it's growing year by year and is a great community event.

Vania had the idea to do some type of contest such as an umbrella contest next year.

### **17. Report from Recreation Director**

Candace Schuver, Recreation Clerk

Christina is out of the office this week, so there is no current news from her.

It was mentioned that she did attend a grant workshop recently which was very informative.

Also discussed as an idea only at this point is a Fraser Winterfest at McKinley Park. We would have games, have hot cocoa, the sledding hill open etc. in February or when the best chance for snow would be.

Commissioner Lesich mentioned that maybe it should be held at the Activity Center and asked if it would conflict with the Daddy Daughter Dance or Easter Egg Hunt.

Candace mentioned that we will also be having out Daddy Daughter Dance again this year at the Vintage House with the same menu, and the theme this year is "Once Upon a Time" so our thought was to decorate each table with a different Disney princess theme. The photo booth line/issue was also discussed and Commissioners asked to look into the cost of two booths, have someone there to move them along very quickly, and possibly get a sponsorship.

### **18. Commission Members with Concerns**

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Commissioner Lesich – Thank you to Dana Freers who came for the business presentation

Commissioner Brown – None at this time.

Commissioner Winowiecki – Thank you to Dana Freers.

Chairperson Stein – Please put the slide on the City's Facebook page and scroll or on cable or youtube(with a link?) Thank you to Dana Freers for coming out for our meeting. Also, Ram's Horn Trunk or Treat will be October 22<sup>nd</sup> from 2pm to 4pm and many businesses will be involved.

**19. Adjournment**

**COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER LESICH TO ADJOURN THE RECREATION COMMISSION MEETING OF OCTOBER 4TH 2016 AT 8:11 PM.**

Motion carried unanimously.

Respectfully Submitted,

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Sherry Stein  
Parks & Recreation Commission  
Chairperson

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Jerry Brown  
Parks & Recreation Commission  
Vice Chairperson

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Sarah Kelley  
Parks & Recreation Commission  
Secretary

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Christina Woods  
Parks & Recreation Director