



**CITY MANAGER**

Elaine Leven

**CITY CLERK**

Cynthia Greenia

# City of Fraser

CENTENNIAL COMMUNITY

**MAYOR**

Michael Carnegie

**MAYOR PRO-TEM**

Patrice M. Schornak

**COUNCIL**

Amy Baranski

Kathy Blanke

Suzanne Kalka

Patrick O'Dell

Dana Sutherland

**Fraser Historical Commission  
Historical Depot  
18577 Masonic, Fraser, MI 48026  
Monday, November 6, 2023 @ 7:00 p.m.**

1. Call to Order
2. Pledge to Flag
3. Approval of Agenda – November 6, 2023
4. Approval of Minutes – October 2, 2023
5. Liaison Report
6. Unfinished Business
  - a. November Open House
  - b. Thermostat Batteries
7. New Business
  - a. Humidifier Schedule
  - b. Santa
  - c. Decorate Inside and Outside
8. Commission Reports
9. Adjourn

POSTED: October 30, 2023



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## *Fraser Historical Commission*

Meeting Minutes - Monday, October 2, 2023 @ 7:00pm

**Present:** Marilyn Wright, Jim Chamberlin, Karen Hodges, Nancy Ehrke, Tom Iwanicki, Marti VanEenenaam-Iwanicki  
**Members-at-Large:** Curtis Rice; **Liaison** Cindi Greenia

**Excused Absences:** Denise Wojciechowski, **Members-at-Large:** Dori Guoin, Kathy Pirtle; **Council Liaison:** Patrice Schornak;

- 1) **Call to order:** 7:08 pm by Marilyn
- 2) **Pledge to the Flag**
- 3) **Approve Agenda:** Karen made a motion; Marti 2nded motion; Approved;
- 4) **Approve Minutes:** Tom made a motion to approve minutes from August 7, 2023, and September 11, 2023; Nancy 2nded the motion; Approved
- 5) **City Liaison Report:** Cindi Greenia, City Clerk, swore in new member Marti and recommissioned members Karen & Nancy.
- 6) **Unfinished Business:**
  - a) **Open House October 1, 2023:** Total Donations: \$1,040.00
  - b) **Clean Museum:** At last meeting, Patrice stated she agrees the museum should be cleaned with insurance claim. Patrice said she would add onto claim.
- 7) **New Business:**
  - a) **Pack up Barn Sale:** Karen and Marti agreed to next Tuesday to pack up the barn and pull the Christmas bins out of the corner so they can be opened and set up in the depot. Karen will contact Fosters to ask for a pickup to St. Johns. Marilyn stated it needs to be Wednesday, November 1st. We also discussed what we will do with the furniture donations that were not sold. Karen can check with 2nd Hand Rose, Purple Heart, Veterans, Salvation Army and Habitat for Humanity to see best place to donate to.
  - b) **Set up Christmas Pre-Sale:** Marilyn, Nancy, Sharon, Curtis and Jim are working on packing up Depot so Christmas items can be brought in.
  - c) **November Open House:** The Museum will be open for tours on Sunday, November 5th from 1-4pm. We will also have Christmas items for sale in Depot.
- 8) **Commissioner Reports:**
  - \***Marilynn** - C&G came to our 1/2 off barn sale yesterday and they want to do a story about the recent events at the property.
  - \***Jim** - Finished up organizing signs in the outhouse.
  - \***Karen** - Will work with Marti to start working on the cleaning/clearing/organizing of the Museum.

[Type here]

**\*Nancy** - Sent 368 ENewsletters - due to her struggles with her computer sending them out.

**\*Tom** - Will help Karen & Marti with the organizing and suggested we digitalize our data. The Eagle Scout working on the little library project is MIA - Tom is working on checking into status of project. Samantha's Garden sign should be ready soon.

**\*Marti** - She will be checking with C&G, City 'roly-poly', & Amanda's FB page to try and coordinate our marketing posts. She would like to investigate bringing in additional volunteers that we train as docents in the museum to help us spread our reach further through the community. Marti suggested height school students, scouts, or history students from MCC. Marti is still trying to: 1) find a way to have our own website; 2) working on email issues; 3) checking on archive of newsletters on the City website.

**\*Curtis** - Nothing to add.

**9) Adjourned** at 7:58 pm on a motion by Jim; 2nded by Nancy; Motion Carried

**Next Meeting: Monday, November 6th 2023 @ 7 pm**

**Next Open House & Pre-Christmas Depot Sale: Sunday, November 5th @ 1-4pm**

*Respectfully Submitted, Karen Hodges, Recording Secretary*

PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023-24	BEG. BALANCE	ACTIVITY FOR	YEAR-TO-DATE	END BALANCE
		AMENDED BUDGET	07/01/2023	MONTH 09/30/2023	THRU 09/30/23	09/30/2023
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	INCREASE (DECREASE)	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND						
Expenditures						
101-803-702.000	ELECTED/APPOINTED OFFICIALS PAY	0.00		0.00	0.00	0.00
101-803-712.000	OVERTIME	0.00		0.00	0.00	0.00
101-803-713.000	FICA	0.00		0.00	0.00	0.00
101-803-714.000	MEDICARE	0.00		0.00	0.00	0.00
101-803-742.000	OPERATING SUPPLIES	500.00		26.23	26.23	26.23
101-803-930.000	REPAIRS AND MAINTENANCE	0.00		0.00	1,950.00	1,950.00
TOTAL EXPENDITURES		500.00		26.23	1,976.23	1,976.23

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
10/01/2023			<b>101-803-001.000 CASH</b>		BEG. BALANCE		0.00
10/31/2023			101-803-001.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-702.000 ELECTED/APPOINTED OFFICIALS PA</b>		BEG. BALANCE		0.00
10/31/2023			101-803-702.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-704.000 WAGES - FULL TIME EMPLOYEES</b>		BEG. BALANCE		0.00
10/31/2023			101-803-704.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-712.000 OVERTIME</b>		BEG. BALANCE		0.00
10/31/2023			101-803-712.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-713.000 FICA</b>		BEG. BALANCE		0.00
10/31/2023			101-803-713.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-714.000 MEDICARE</b>		BEG. BALANCE		0.00
10/31/2023			101-803-714.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-718.000 LONGEVITY PAY</b>		BEG. BALANCE		0.00
10/31/2023			101-803-718.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-719.000 FOOD ALLOWANCE</b>		BEG. BALANCE		0.00
10/31/2023			101-803-719.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-724.100 HEALTH INSURANCE PREMIUMS (EMP</b>		BEG. BALANCE		0.00
10/31/2023			101-803-724.100	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-742.000 OPERATING SUPPLIES</b>		BEG. BALANCE		26.23
10/31/2023			101-803-742.000	END BALANCE	0.00	0.00	26.23
10/01/2023			<b>101-803-791.000 SUBSCRIPTIONS AND PUBLICATIONS</b>		BEG. BALANCE		0.00
10/31/2023			101-803-791.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-801.000 PROFESSIONAL/CONTRACTUAL SERVI</b>		BEG. BALANCE		0.00
10/31/2023			101-803-801.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-850.000 COMMUNICATIONS (PHONE AND CELL</b>		BEG. BALANCE		0.00
10/31/2023			101-803-850.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-900.000 PHOTOGRAPHY</b>		BEG. BALANCE		0.00
10/31/2023			101-803-900.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-930.000 REPAIRS AND MAINTENANCE</b>		BEG. BALANCE		1,950.00
10/31/2023			101-803-930.000	END BALANCE	0.00	0.00	1,950.00
10/01/2023			<b>101-803-960.000 MISCELLANEOUS</b>		BEG. BALANCE		0.00
10/31/2023			101-803-960.000	END BALANCE	0.00	0.00	0.00
10/01/2023			<b>101-803-972.000 CAPITAL OUTLAY</b>		BEG. BALANCE		0.00
10/31/2023			101-803-972.000	END BALANCE	0.00	0.00	0.00

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24		BEG. BALANCE	ACTIVITY FOR	YEAR-TO-DATE	END BALANCE
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/01/2023	MONTH 10/31/2023	THRU 10/31/23	10/31/2023
Fund 101 - GENERAL FUND							
Liabilities							
101-000-379.000	FUND BALANCE - RESTRICTED - HISTORICAL			24,229.72	1,115.00	3,263.55	27,493.27
TOTAL LIABILITIES				24,229.72	1,115.00	3,263.55	27,493.27

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
10/01/2023			<b>101-000-379.000 FUND BALANCE - RESTRICTED - HI</b>		BEG. BALANCE		(26,378.27)
10/02/2023	CR	RCPT	FUND BALANCE - RESTRICTED - HISTORIC	732734		170.00	(26,548.27)
10/02/2023	CR	RCPT	FUND BALANCE - RESTRICTED - HISTORIC	732735		870.00	(27,418.27)
10/24/2023	CR	RCPT	HISTORICAL COMMISSION 10/24/2023			75.00	(27,493.27)
10/31/2023			101-000-379.000	END BALANCE	0.00	1,115.00	(27,493.27)