



City of Fraser

CENTENNIAL COMMUNITY

City Manager
Elaine Leven
CITY CLERK
Cynthia Greenia

MAYOR
Michael Carnagie
MAYOR PRO-TEM
Patrice M. Schornak
COUNCIL
Amy Baranski
Kathy Blanke
Suzanne Kalka
Patrick O'Dell
Dana Sutherland

CITY OF FRASER CITY COUNCIL THURSDAY, AUGUST 11, 2022 @ 6:30 P.M. 33000 GARFIELD, FRASER, MI 48026

AS APPROVED 9/8/22

A regular meeting of the City of Fraser City Council was held on Thursday, August 11, 2022 at 6:30 p.m. in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnagie called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnagie led the Pledge of Allegiance.

3. ROLL CALL OF COUNCIL MEMBERS:

Present: Council Member Baranski
Council Member Blanke
Mayor Carnagie
Council Member Kalka
Council Member O'Dell
Mayor Pro-Tem Schornak
Council Member Sutherland

Absent: None

Others: City Manager Leven, Assistant City Manager/Finance Director Mistretta, Interim Director of Public Safety Gillies, DPW Superintendent Ragsdale, Deputy Clerk Matuz, Attorney Donald DeNault, City Clerk Greenia

4. APPROVAL OF AGENDA

Motion by Baranski supported by O'Dell to add Item 7i – Director of Public Safety Contract.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS:

Motion Carried

Motion by Baranski, supported by Kalka to add Item 7j – Recreation Commission Liaison.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS:

Motion Carried

Motion by Baranski supported by Schornak to approve the agenda as amended.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS:

Motion Carried

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5. CITIZEN PARTICIPATION ON AGENDA ITEMS

There were no comments at this time.

6. CONSENT AGENDA

The following items were on the Consent Agenda for the August 11, 2022 Fraser City Council Meeting:

- a. City Council Minutes Regular Meeting July 14, 2022
- b. Election Results
- c. DWAM Grant Agreement
- d. Check Disbursements
- e. Revenue and Expense Report

Motion by Carnegie supported by Sutherland to approve the Consent Agenda as presented.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

7. NEW BUSINESS

a. Councilmember Winowiecki Proclamation

Mayor Carnegie read the following Proclamation into the record honoring former City Council member David Winowiecki:

**Certificate of Appreciation
David Winowiecki**

WHEREAS, Mr. David Winowiecki a resident of the City of Fraser and member of the Fraser City Council since 2017 is hereby recognized for his commitment to excellence, the City of Fraser and regional community, and

WHEREAS, during such time David Winowiecki served as a leader, ambassador and liaison for the community and all who put their trust in him to serve the City of Fraser; while doing so ensuring the integrity, demeanor, dignity and professionalism of city leaders for a community striving for the same within its governance through long term team strategic and financial planning during challenging times within the community, and

WHEREAS, David's approachable, personable spirit to the life of volunteerism and public service has provided avid support to countless efforts and causes including the Fraser First Booster Club in the development and building of the McKinley Barrier-Free Park and Playground, Liaison for the Recreation Commission and Former President of the Fraser Athletic Boosters, and

WHEREAS, David's knowledge and expertise in infrastructure, construction, materials, property management and processes for repairs and improvements was an invaluable asset to the city. Providing his expertise, he made recommendations to council and the administration that ensured residents and business owners received the best materials and fiscal value return in services. As an integral member of council he contributed to efforts in obtaining LED lighting, multiple park upgrades, HVAC systems, infrastructure efforts and road repairs.

NOW THEREFORE, BE IT RESOLVED,

I, Michael C. Carnagie, by virtue of the authority vested in me as Mayor for the City of Fraser, and on behalf of the entire City Council and all our Citizens, do hereby extend this Certification of Appreciation to David Winowiecki for his distinguished service to the community.

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b. Patrol Car Purchase

Interim Director of Public Safety Gillies reviewed his request on behalf of the Department of Public Safety to purchase two 2022 Ford Explorers through MiDeal from Gorno Ford for the amount of \$32,977 each or a total of \$65,958.

Discussion was had by City Council if these were in the budget and if they were replacing the one's previously approved. Further discussion was had on whether or not they would need to be outfitted with all the necessary equipment. Interim Director of Public Safety Gillies stated that they were budgeted for and they would need to be outfitted with all the necessary equipment.

Motion by Schornak supported by Blanke to approve the Public Safety Department to purchase two (2) 2022 model year Ford Explorers thru MiDeal from Gorno Ford using funds from the Capital Outlay – Public Safety for a total amount of \$65,958.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland,
NAYS:

Motion Carried

c. Sanitary Sewer Rehabilitation Contract Award

Motion by O'Dell supported by Baranski to waive competitive bidding and award to award a contract for the 2022 Sanitary Sewer Rehabilitation Program to Granite Inliner, LLC in the amount of \$471,053.50 and authorize AEW to provide contract administration services in the amount of \$25,000.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland,
NAYS:

Motion Carried

d. SERESA Contract Extension Agreement

City Manager Leven reviewed the proposed one (1) year extension between the City of Fraser and SERESA (South Eastern Regional Emergency Services Authority) for emergency dispatch services. The cost the City would be \$407,860. The City approved a budget of \$410,000 for this expense.

Motion by Sutherland supported by O'Dell to approve a one (1) year extension of the contract for emergency dispatch services between the City of Fraser and SERESA in the amount of \$407,860.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland,
NAYS:

Motion Carried

e. Steffens Park Building Renovations

DPW Superintendent reviewed the proposals before City Council. He obtained the costs, much like in the same manner of the police vehicles, through MiDeal. Allied Construction was the best value for the building renovations at Steffens Park. He added that many of the buildings were in disrepair and indicated that it was his opinion that the City should start addressing this.

Motion by Schornak supported by Sutherland to authorize the City Manager to proceed with the request for approval of attached quotes.

Council Member Blanke said she could not entertain spending \$72,865 on the proposed improvements. She also indicated that she would have preferred to have had the City go out for bids on this themselves.

Further discussion was had on the bids and what exactly was planned for each building. City Manager Leven understood that there was a lot more work to do in the parks but felt

that we needed to make some effort at this time to make some repairs at this time. She knew that there were many other things that needed to be done many of which were much more costly. Council Member Blanke wondered why the DPW staff could not address some of these issues.

Further discussion was had on what exactly was going to be done to each building. Council Member Baranski questioned what the difference was in the bid amounts for Storage Facility – one price was \$21,125. That was the cost of the recommended repairs. The other cost was \$27,645. The second amount included not only removal of any rotted materials (as in the lower cost) but replacement of same. She stated that, in her opinion, it would be most beneficial to choose the higher cost and replace the materials that were rotted.

Council discussed the options and felt if they were spending the money it would be better to get things done correctly and spend a little more. By going with the higher cost the total becomes \$79,385. City Manager Leven stated the budgeted amount was \$75,000 for this type of expense.

At this point Mayor Pro-Tem Schornak rescinded her motion and Council Member Sutherland would rescind her support.

Motion by O'Dell, supported by Kalka, to approve the contract with Allied for work to be done on Steffens Park Buildings for a total amount of \$79,385 which is inclusive of the higher proposed amount on the Storage Facility.

AYES: Kalka, O'Dell, Schornak, Sutherland
NAYS: Baranski, Blanke, Carnagie

Motion Carried

f. Healthcare Consultant RFP

City Manager Leven reviewed this item for City Council. Assistant City Manager Mistretta also gave input on this item.

Council Member Baranski asked for clarification on whether or not this would be an additional expense over and above what was being paid now by the City. Assistant City Manager Mistretta explained that the cost for this was rolled right into the cost of the healthcare plan – no additional cost.

City Manager Leven added that we currently have one of these but the City is looking for one to provide better service than our current consultant.

Motion by Baranski supported by Blanke to approve the City Administration to solicit qualified organizations for the purpose of providing professional healthcare consultant services.

AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland
NAYS:

Motion Carried

g. Engineering RFP Results

Discussion was had on the amount of Requests for Proposals that were submitted to the City of Fraser for this item. City Council felt that there were so many of them and they had not had enough time to go through them thoroughly and they would like to see this item on the agenda for the next meeting in September.

Mayor Pro-Tem Schornak suggested they discuss how this was going to be processed moving forward. Council agreed they would review the proposals and come back to the September meeting with their top 2 or 3 choices and then invite those firms for interviews.

h. Legal RFP Results

City Council agreed to follow the same process for Legal Requests for Proposal as they were going to use for the Engineering Requests for Proposal.

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AYES: Kalka, O'Dell, Schornak, Sutherland

NAYS: Baranski, Blanke, Carnagie

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AYES: Baranski, Blanke, Carnagie, Kalka, O'Dell, Schornak, Sutherland,

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i. Director of Public Safety Hiring

City Manager Leven shared that she had received a signed acceptance offer from Samantha Kretzschmar for the position of Director of Public Safety for the City of Fraser.

Motion by Baranski supported by Schornak to approve hiring Samantha Kretzschmar to the position of City of Fraser Public Safety Director with the terms as outlined in the employment offer letter.

AYES: Baranski, Blanke, Kalka, O'Dell, Schornak, Sutherland

NAYS:

ABSTAIN: Carnegie*

Motion Carried

*City Council agreed they had no problem with Mayor Carnegie abstaining from this vote as it was customary for him to do so on matters regarding the Department of Public Safety as he was a member of that Department.

j. Recreation Commission Liaison

At the last meeting Council Member O'Dell agreed and was approved as being the liaison from City Council to the Recreation Commission. Since then he realized that the meetings were on the same nights as another Board he has served on for quite some time. He could not, therefore, accept the position.

Council Member Sutherland agreed to take on this role but wondered if she could attend via Zoom. City Attorney DeNault did not see why not since she was not a voting member of the Commission.

Motion by Schornak supported by Baranski to appoint Council Member Dana Sutherland as the liaison from City Council to the Recreation Commission.

AYES: Baranski, Blanke, Carnegie, Kalka, O'Dell, Schornak, Sutherland

NAYS:

Motion Carried

8. RETURNING BUSINESS

a. Industrial Park Roads Update

Mike Vigneron, City Engineer, updated City Council on the status of the Industrial Roads. He thought the meeting went great and they garnered some very good feedback from the business owners. The next steps would be to work with City Administration to get another meeting set up and review the possibilities for paying for the improvements with the business owners.

City Manager Leven indicated that the spray patching was partially done and that they would be coming back after Labor Day to complete it. She was working on a page on the website to address the concerns on this matter. She added that she felt it was important that the Street Committee have a meeting soon.

9. REPORT OF CITY ADMINISTRATION

City Manager Leven had the following updates:

They were working on the Senior Activity Center floor to find the cause of the problem.

Monday, August 15, 2022 from 3:30 to 6:00 p.m. The Eagle Scout candidate would be holding a car wash to raise funds for the project on the Baumgartner House river bed.

Assistant City Manager Mistretta has received a grant to attend a MGFOA conference.

The Farmer's Market is this Saturday.

We are having an issue getting a quorum for the Recreation Commission meetings. She was not sure why that was.

Mediation with the C.O.A.M. continues next Monday.

The election results were certified.

Mr. DeNault and she are working on the Historical Commission Ordinance and this will give clear rules for the Commission – at that time we can work in the amount of pay for the Commissioners.

The email migration from Google to Outlook is pretty much complete.

She discussed the roof on the Baumgartner House and where we were in the process. Clerk Greenia had contacted the State of Michigan Historical Preservation Office about what type of materials could be used on the roof so that the house would not lose its Historical status. Discussion would be had at the September Historical Commission meeting on this matter.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Sutherland thanked City Clerk Greenia and Deputy Clerk Matuz for their efforts on a good election. She then thanked Sarah Mistretta and everyone from the City who helped for the efforts on a successful parade.

Council Member Baranski thanked Interim Director of Public Safety for doing an amazing job at that post.

Council Member Kalka said everyone already addressed what she was going to talk about. She reminded everyone that next month the children would be going back to school and we should be mindful of that when driving our vehicles.

Council Member O'Dell said the parade was great and that he wanted to thank Sarah Mistretta, Mary Matuz and all other staff that helped on the parade. The fireworks were wonderful and enjoyed by many. Congratulations to Fraser Public Safety Department as they did a great job with crowd control.

Council Member Blanke asked what the status of the park signs was. City Manager Leven stated that they were in production and should be delivered sometime in September.

Mayor Pro-Tem Schornak stated the Historical Commission was holding their open house on September 11, 2022 from 1:00 p.m. to 4:00 p.m. She thanked staff for a good election, and wanted to thank Interim Public Safety Director Gillies for his professionalism in the interim position. She looks forward to the new Public Safety Director coming on board. She wished everyone a safe and happy Labor Day.

Mayor Carnegie shared that the Open House this year was on October 1, 2022 from 12:00 p.m. to 3:00 p.m. Anyone interested in a table could contact him. The next couple of months the Fire Department would be very busy.

City Attorney DeNault shared that he was a member of an Attorney's Group and they would be meeting shortly to discuss the Open Meetings Act. He asked City Council to get him any of their thoughts or concerns on the OMA that they may want discussed at this meeting and/or may want changed.

11. CITIZEN PARTICIPATION

No citizen participation at this time.

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12. ADJOURNMENT

Motion by Carnegie supported by Kalka to adjourn the meeting at 7:50 p.m.

AYES: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland,

NAYS:

Motion Carried

Respectfully Submitted:



Cindi Greenia
Clerk
City of Fraser



Michael Carnegie
Mayor
City of Fraser